



Nassau County Engineering Services  
96161 Nassau Place  
Yulee, Florida 32097

J. Scott Herring, P.E.  
Director

## MEMORANDUM

Date : June 28, 2010

To : Board of County Commissioners  
Ted Selby, County Manager  
Walter Fufidio, Director of Growth Management  
David Hallman, County Attorney  
John Crawford, Clerk of Court

From : J. Scott Herring *JSH*  
Director of Engineering

Subject : Impact Fee Usage for Intersection Improvements

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Attached are four (4) revised Financial Action Forms for Impact Fee Usage for the following intersection improvement projects:

1. Sadler Road and Citrona Drive
2. US 301 and Sandy Ford Road
3. US 301 and Ford Road
4. US 1 and Ratliff Rd.

These four (4) projects were determined to be eligible to have 100% of the costs associated with each project paid for by impact fees. When these projects were initially started, staff used the project estimates contained in the Impact Fee Study. Since that time, actual design costs have been determined, and we have opened bids and received costs for the Construction Engineering and Inspection (CEI) costs. We have also included a contingency. Since we now have a better idea of the actual costs, we are submitting revised Financial Action Forms for approval.

Staff is developing a database of associated design, construction and CEI costs to provide better project estimates in the future.

If you have any questions about this, please feel free to contact me at (904) 491-7330.

YULEE  
(904) 491-7330

FAX  
(904) 491-3611

IMPACT FEE INTERSECTION IMPROVEMENT PROJECTS

<u>SADLER &amp; CITRONA</u>		<u>301 @ SANDY FORD RD</u>		<u>301 @ FORD RD.</u>		<u>US 1 @ RATLIFF RD.</u>	
<b>Original Estimate</b>	\$120,000.00		\$150,000.00		\$150,000.00		\$170,000.00
CEI	68,903.81	CEI	46,687.11	CEI	46,687.11	CEI	46,687.11
Design	44,863.16	Design	42,869.69	Design	44,058.27	Design	49,478.14
Low Bid	<u>177,820.90</u>	Low Bid	<u>96,099.00</u>	Low Bid	<u>142,708.46</u>	Low Bid	<u>113,487.33</u>
Sub Total	\$291,587.87	Sub Total	\$185,655.80	Sub Total	\$233,453.84	Sub Total	\$209,652.58
15% Contingency	<u>43,738.18</u>	15% Contingency	<u>27,848.37</u>	15% Contingency	<u>35,018.07</u>	15% Contingency	<u>31,447.89</u>
	\$335,326.05		\$213,504.17		\$268,471.91		\$241,100.47

# NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS FINANCIAL ACTION FORM-IMPACT FEE USAGE JUSTIFICATION

Department: Engineering Services

Date: June 25, 2010

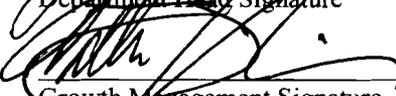
Subject: US 301 at Sandy Ford Road

FINANCIAL ACTION REQUESTED and Purpose (Attached Documentation if Necessary):

On August 19, 2009 the Board of County Commission approved the Financial Action Form for Impact Fee Usage and Justification for US 301 at Sandy Ford Road for 100% of the project costs, which were estimated at \$150,000 from Transportation Impact Fees from District 505 for the construction of turn lanes and associated roadway improvements (see attached). It has been determined the project will actually cost a total of \$213,504.17 for CEI, Design and Construction (see attached).

IMPACT FUNDS AVAILABLE: \$688,298.55

ACCOUNT NUMBER for source of payment: 505 Transportation Impact Fees; specific project account number is 41155541 563100 301SF.

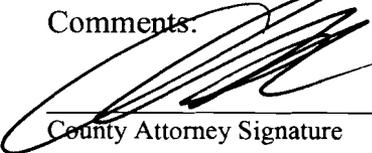
	**	4/28/10
Department Head Signature		Date
	**	6/28/2010
Growth Management Signature		Date
	**	7/6/10
Office of Management and Budget		Date
	**	7/6/10
County Manager Signature		Date

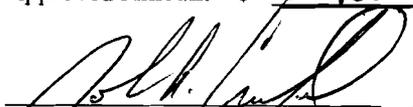
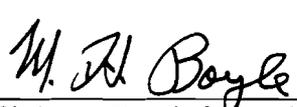
\*\* Reviewed and determined the accuracy of the underlying data

\*\*\* This item required for IMPACT FEE JUSTIFICATION or at the DIRECTION OF THE BOARD

COUNTY ATTORNEY action: APPROVED  DISAPPROVE

Comments:

	7/2/10
County Attorney Signature	Date

<p style="text-align: center;"><u>Clerk of Court/Comptroller Action</u></p> <p>APPROVED <input checked="" type="checkbox"/> DISAPPROVE <input type="checkbox"/></p> <p>Approved Amount \$ <u>100% OF PROJECT COSTS</u></p> <p style="text-align: right;"> Clerk of Court/Comptroller</p> <p style="text-align: right;"><u>7/28/10</u> Date</p>	<p style="text-align: center;"><u>Board of County Commissioners Action</u></p> <p style="text-align: center;">Final</p> <p>Approval <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></p> <p style="text-align: center;"> Chairman, Board of Commissioners</p> <p style="text-align: right;"><u>7-26-10</u> Date</p>
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*EMK 7/24/10*



# NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS FINANCIAL ACTION FORM-IMPACT FEE USAGE JUSTIFICATION

Department: Engineering Services

Date: June 25, 2010

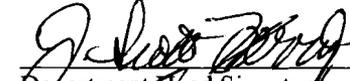
Subject: US 1 at Ratliff Road

FINANCIAL ACTION REQUESTED and Purpose (Attached Documentation if Necessary):

On August 10, 2009 the Board of County Commission approved the Financial Action Form for Impact Fee Usage and Justification for US 1 at Ratliff Road for 100% of the project costs, which were estimated at \$170,000 from Transportation Impact Fees from District 505 for the construction of turn lanes and associated roadway improvements (see attached). It has been determined the project will actually cost a total of \$241,100.47 for CEI, Design and Construction (see attached).

IMPACT FUNDS AVAILABLE: \$688,298.55

ACCOUNT NUMBER for source of payment: 505 Transportation Impact Fees; specific project account number is 41155541 563100 US1RR.

  
Department Head Signature \*\*

  
Growth Management Signature \*\*

  
Office of Management and Budget \*\*

  
County Manager Signature \*\*

4/28/10  
Date

6/28/2010  
Date

7/6/10  
Date

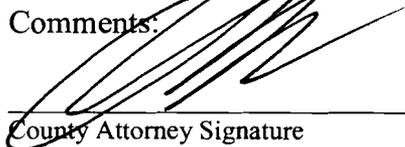
7/6/10  
Date

\*\* Reviewed and determined the accuracy of the underlying data

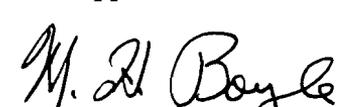
\*\*\* This item required for IMPACT FEE JUSTIFICATION or at the DIRECTION OF THE BOARD

COUNTY ATTORNEY action: APPROVED  DISAPPROVE

Comments:

  
County Attorney Signature

7/7/10  
Date

<u>Clerk of Court/Comptroller Action</u>	<u>Board of County Commissioners Action</u>
APPROVED <input checked="" type="checkbox"/> DISAPPROVE <input type="checkbox"/>	Final
Approved Amount \$ <u>100%</u>	Approval <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
 Clerk of Court/Comptroller	 Chairman, Board of Commissioners
Date <u>7/28/10</u> <i>OF PROJECT COSTS</i>	Date <u>7-26-10</u>
<i>EOIC 7/25/10</i>	

BOCC Agenda Item  
Approval of Revised Financial Action Forms for Transportation Impact Fee Usage for  
Intersection Improvements

**Agenda Request For:** July 26, 2010

**Department:** Engineering Services

**Background:** Transportation Impact Fee Usage for intersection improvements to Sadler Road and Citrona Drive, US 301 at Sandy Ford Road, US 301 at Ford Road, and US 1 at Ratliff Road was approved in 2009 for 100% of the project costs. Since that time, actual design costs have been determined, and costs have been received through the opening of bids for Construction. Additionally, proposals for Construction Engineering and Inspection (CEI) costs have been received. A contingency has also been included. See Impact Fee Intersection Improvement Projects (attached). Revised Financial Action Forms for Impact Fee Usage Justification are being submitted at this time (see attached).

**Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens:** N/A

**Action requested and recommendation:** Approve and authorize the Chairman to sign the Financial Action Form-Impact Fee Usage Justification as submitted for intersection improvements to Sadler Road and Citrona Drive, US 301 at Sandy Ford Road, US 301 at Ford Road and US 1 at Ratliff Road.

**Is this action consistent with the Nassau County Comprehensive Land Use Plan?**  
Yes

**Funding Source:** Sadler Road and Citrona Drive 41151541 563100 SRCD  
US 301 at Sandy Ford Road 41155541 563100 301SF  
US 301 at Ford Road 41155541 563100 301FD  
US 1 at Ratliff Road 41155541 563100 US1RR

10 JUL - 7 PM 12:36  
COUNTY CLERK'S OFFICE

<u>Reviewed by:</u>	<u>Print Name:</u>	<u>Signature &amp; Date:</u>
Department Head	<u>J. Scott Herring</u>	<u><i>J. Scott Herring</i> 7/10</u>
County Manager	<u>Ted Selby</u>	<u><i>Ted Selby</i> 7/8/10</u>
Office of Management and Budget	<u>Vacant</u>	<u>Vacant</u>
Legal	<u>David Hallman</u>	_____
Clerk/Comptroller	<u>John A. Crawford</u>	_____

REVISED 10

**APPROVED BOCC**  
DATE 7/26/10 BKH

7 10

BOCC Agenda Item  
Approval of Revised Financial Action Forms for Transportation Impact Fee Usage for  
Intersection Improvements

RECEIVED  
2010 JUL 12 AM 11:19  
COUNTY ATTORNEY

Agenda Request For: July 26, 2010

Department: Engineering Services

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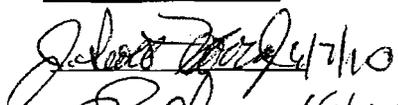
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US 1 at Ratliff Road 41155541 563100 US1RR

RECEIVED  
COUNTY COORDINATORS  
OFFICE  
10 JUL -7 PM 12:36

Reviewed by:	<u>Print Name:</u>	<u>Signature &amp; Date:</u>
Department Head	<u>J. Scott Herring</u>	 7/10
County Manager	<u>Ted Selby</u>	 7/8/10
Office of Management and Budget	_____	_____
Legal	<u>David Hallman</u>	 7/15/10
Clerk/Comptroller	<u>John A. Crawford</u>	_____

Revised 06/10

BOCC Agenda Item  
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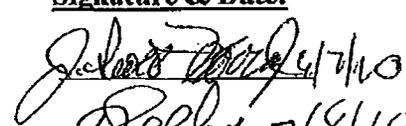
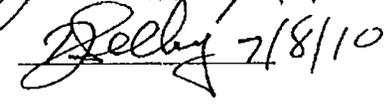
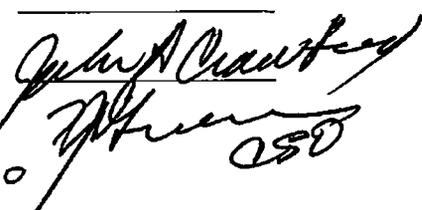
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COUNTY COORDINATORS  
OFFICE

<u>Reviewed by:</u>	<u>Print Name:</u>	<u>Signature &amp; Date:</u>
Department Head	<u>J. Scott Herring</u>	 7/10
County Manager	<u>Ted Selby</u>	 7/8/10
Office of Management and Budget	_____	_____
Legal	<u>David Hallman</u>	_____
Clerk/Comptroller	<u>John A. Crawford</u>	 7/12/10 EAK 7/12/10 CSO

Revised 06/10